

**Harborough Magna Parish Council  
Parish Council Meeting  
26 March 2018  
Early Birds Nursery School**

**Present**

Cllr Ian Bentlett (IB)  
Cllr Elizabeth Biggs Poyner (EBP)  
Cllr Julia Antrobus (JA)

These minutes were approved at the  
parish council meeting on  
14 May 2018

Leona Bendall (Clerk), Parish Clerk

Parishioners: Sarah Brady, Barry Biggs, Fenella France, Mary Palmer, Laura Meneaud,  
Rachel Thorpe, Diane Tailby,

		<b>Action</b>
	IB welcomed all to the meeting	
<b>1.26.03.18</b>	<b>Apologies for absence</b>  Received from Cllr Brady (JB), Cllr Skidmore (PS)	
<b>2.26.03.18</b>	<b>Update from County and Borough Councillors</b>  Apologies from Cllr Gillias	
<b>3.26.03.18</b>	<b>Suspension of standing orders to allow parishioners of Harborough Magna to address the meeting</b>  <ol style="list-style-type: none"> <li>1. Report of blue rubble bags filled with asbestos in Cathiron Lane opposite the entrance to Lime Farm Marina. To be reported to RBC.</li> <li>2. Concerns were raised about road safety for both pedestrians crossing Rugby Road and vehicles exiting the pub car park with vehicles coming very fast around the blind bend. There was strong support for action to put in place safety strategies to mitigate this huge risk. IB urged everyone to write to the Road Safety Team at WCC and the Council will also write again to stress the need for action. In the meantime, the Council will try to arrange a community speed awareness week – to measure vehicle speeds.</li> </ol> <p>The clerk will also obtain a quote for 4 yellow alert signs – telling motorists to slow down as this is a community speed watch village.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>

Chairman's initials:

	<p>3. IB in response to a question said that the PC still had ambitions to install a defibrillator once the old telephone box has been restored.</p> <p>4. One resident asked the PC to register the concern of residents about the change of day for collection of green waste – and the confusing communications on this.</p>	<b>Clerk</b>
<b>4.26.03.18</b>	<b>Standing orders were resumed</b>	
<b>5.26.03.18</b>	<b>Declaration of Interest</b>  None made.	
<b>6.26.03.18</b>	<b>Approval of minutes</b>  The minutes from the meeting held on 22 January 2018 were approved.	
<b>7.26.03.16</b>	<b>Matters arising from the minutes</b>  a. Bus stop shelter - JB had offered to replace broken glass. Still outstanding.  b. No special equipment is needed to remove glass from the telephone box – and the two volunteers who offered to do this should now go ahead as soon as JB advises of date for the blasting and rust proofing.	<b>JB</b>  <b>JB</b>
<b>8.26.03.18</b>	<b>New Village Issues</b>  a. Clerk to chase WCC again about the verge markers that have been pushed into soil, without any support outside Barn End.  b. Damaged sign post/reflector post in Main Street – to be reported to WCC  c. Footpath sign on Main Street, beyond Holly Cottage has been damaged and needs to be replaced.	<b>Clerk</b>  <b>Clerk</b>  <b>Clerk</b>
<b>9.26.03.18</b>	<b>Parish Plan/OSCR Project</b>  IB advised that work is on-going to undertake six months of development stage, following a workshop with the Big Lottery. There will now be a drop-in session on 28 April which will be promoted to all villagers, to attract volunteers to support and show interest in the scheme.	<b>EBP/IB</b>

Chairman's initials:

10.26.03.18	<p><b>RBC/WCC Fosse Community Forum and Walc update</b></p> <p>The last Fosse Community Forum included information on Health Watch and the Planning Application for the next stage of the expansion of Magna Park. This was refused but will be resubmitted. After the meeting the police supplied information on the speed observance in the village. While interesting there was no useful information as the figures were not put in context of date/time or number of visits.</p>	
11.26.03.18	<p><b>Planning applications and appeals</b></p> <p>The meeting discussed the application to extend Church Farm and agreed that had no comments to make on this.</p>	
12.26.03.18	<p><b>Neighbourhood Watch</b></p> <p>IB reported that the community police bus would be visiting the village every month and residents should share concerns with our community support office. It was stressed by the chair that this could be a <i>use it or lose it</i> situation.</p> <p>In discussion it appeared that there had been a number of offenses or attempted offenses in the village – including two attempted break ins, including one where the residents were at home, theft from vehicles. All should be reported to the police and or Sharon as there are often clear area-based problems that they can be addressed.</p> <p>The community police bus times are in both notice boards</p>	
13.26.03.18	<p><b>Financial and Governance issues</b></p> <p>a. The meeting approved the risk assessment statement for the coming year. Clerk reminded councillors of the need to observe the new General Data Regulations and ensure they do not keep any residents personal data and that email security must be maintained</p> <p>b. The meeting considered and approved the Annual Governance Statement that was shared with councillors – this will be reviewed again if any issues arise during the internal audit.</p> <p>c. The meeting considered the last cash book position and the forecast to the year end of a balance to be carried forward of around £8600 – but this includes £5,000 of ear marked balances for replacement street lamps, contribution towards the next election cycle and materials</p>	Clerk

Chairman's initials:

	<p>(window kits) for replacement of all windows in the telephone box</p> <p>d. The schedule of cheques approved since the last meeting included: £387.60 for maintenance of street lighting, £496 for clerk's 4<sup>th</sup> quarter salary, £124 for 4<sup>th</sup> quarter tax bill, £60 for contribution to printing of Revel parish magazine. At the meeting cheques for Room Hire of £8 and for WS Garden's verge preparation of £330.00 were signed to be presented at the start of the new financial year.</p> <p>e. The clerk discussed the new Audit arrangement and the meeting agreed that the Clerk should pursue a self-certification approach as it still gave sufficient independent audit controls and maintenance of electors' rights and would save the Council £120 a year. Proposed by EPB and seconded by JA . Clerk was authorised to start audit process.</p>	<p>Clerk</p> <p>All</p>
14.26.03.18	<p>Correspondence</p> <p>Nothing received – all emails of note are circulated including the consultation invitation for Brandon &amp; Bretford's Neighbourhood Plans. The enormity and cost of the task for such a plan was considered and advised by experts as it was inappropriate for our own community as we have little village scope for development . Nor have any volunteers coming forward to undertake this task.</p>	
15.26.03.18	<p>Other ongoing items</p> <p>a. Phone box – discussed under matters from previous meeting.</p> <p>b. Magna Park – discussed under WALC report</p> <p>c. Lengthsman scheme – Clerk reported on the walk around with WS Gardens and their quotation to continue providing grass cutting and other 'green works' were approved. Issues such as bollard replacement and gritting were considered too expensive for the village. So volunteers will undertake bollard replacement on the Green (reinstall broken wooden bollard) and on the Verge outside Holmlea. Cost of materials will be circulated once known for approval. PS/JB will continue to monitor work of lengthsman and advise the Clerk of any additional duties they commission.</p> <p>The verge on the approach to the chicane from Rugby side of the village is still being regularly used as a parking</p>	<p>PS/JB</p> <p>Clerk</p>

Chairman's initials:

	<p>spot and at time cars and van are using the verge to avoid using the chicane at all. Clerk to ask WCC to supply bollards (to match existing) that will prevent this.</p> <p>It was agreed to put in place for next winter a 'community grit team' Clerk to add to first agenda in Autumn 2018.- be discuss this further.</p> <p>It was noted on the walk around with the lengthsman that garden refuse is now being dumped in the drainage ditch which could cause flooding. It was agreed that the first step would be a letter to all residents in this area of the village to let them know that this constitutes fly tipping which is a criminal offense and presents a risk of flood damage should the drain become blocked. If the letter approach fails to work then the matter will be reported to RBC with evidence.</p> <p>d. Playpark monitoring and upgraded facilities for older children. Rugby legal team have now confirmed they would be willing to provide a longer lease (25 years) for both the playpark and the grassy field around park. The Clerk to ask for a cost for new lease. Discussion on monitoring and possible further facilities will be held when JB/PS are available.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
16.26.03.18	<p>Items for next agenda</p> <ul style="list-style-type: none"> <li>• Progress on phone box restoration</li> <li>• Lengthsman scheme</li> <li>• Magna Park redevelopment</li> <li>• Playpark</li> </ul>	
17.26.03.18	<p>Dates of next meetings</p> <ul style="list-style-type: none"> <li>• 14 May 2018 (confirmed) and 2 July (proposed)</li> </ul>	
	Meeting close at 20.37	

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**Ian Bentlett**  
**Chair**

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**Date**

Chairman's initials:

Chairman's initials: