

**Harborough Magna Parish Council
Minutes of Parish Council Meeting
18 August 2016
Early Birds Nursery School**

These minutes were approved at the meeting of the Parish Council on 26 September 2016.

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Present

Cllr Ian Bentlett (IB)
Cllr Elizabeth Biggs Poyner (EBP)
Cllr Julia Antrobus (JA)
Cllr Paul Skidmore (PS)

Leona Bendall (Clerk), Parish Clerk

Also in attendance was Cllr Morris Jones of Warwickshire County Council

Parishioner in attendance: Barry Biggs

		Action
1.18.8.16	IB welcomed all to the meeting.	
2.18.8.16	There were no apologies for absence - but Cllr Brady not in attendance.	
3.18.8.16	<p>Update from County and Borough Councillors</p> <p>a. Cllr Morris Jones informed the meeting that:</p> <ul style="list-style-type: none"> • the County is likely to have to join the new super Council with an elected mayor, running authorities across the Midlands. • He repeated his advice that the parish council should make an application for either a transport or a community grant. • He also gave an update on political action to get an appropriate transport route for HGVs for Magna Park to avoid the small Warwickshire villages. <p>Question to the councillor:</p> <ul style="list-style-type: none"> • Is WCC pursuing ideas to put weight limits certain roads to stop their use by HGVs from Magna Park? <i>Cllr M J replied that there are 2 categories of limits – the first is where there is definite road weakness (such as a weak bridge) – or for more general environmental reasons. However, the latter is very difficult to enforce.</i> 	

Chairman's initials:

4.18.8.16	<p>Suspension of standing orders to allow parishioners of Harborough Magna to address the parish council.</p> <p>Nothing raised.</p>	
5.18.8.16	<p>Standing orders were resumed</p>	
6.18.8.16	<p>Declaration of Interest</p> <p>None were made</p>	
7.18.8.16	<p>Approval of minutes</p> <p>The minutes from the meeting held on 27 June 2016 were approved.</p>	
8.18.8.16	<p>Matters arising from the minutes</p> <p>a. There was discussion on the action taken to make the Parish's view on traffic flows from Magna Park – it was clear that this was getting somewhere as the PC is now a part of the developer's consultation group. <i>However, no response from either politicians or officers at Harborough District Council. It was agreed to continue this campaign. It was further agreed to pursue the weight limit for Montilo Lane initially through Fiona McMahan of Montilo Lane who has established a good contact in the Highways Team at WCC. To be followed up by letter from PC</i></p> <p>b. Still problems with lack of cuts at the Meadow Way playpark – only 1 a month instead of 2. Agreed to write to RBC to let them know contractor is failing to meet their responsibilities.</p> <p>c. The triangle of grass and direction sign at the end of Main Street remains a concern and clerk to report to WCC Highways team.</p>	<p>All/Clerk</p> <p>Clerk</p> <p>Clerk</p>
9.18.8.16	<p>New Village Issues</p> <p>a. JA acknowledged how busy IB was but that there were others who would take on the refurbishment of the phone box. IB explained that Martin Peake was willing to get involved and was getting the right kit to remove the paint from the phone box to avoid smashing the windows. <i>However, the meeting agreed to buy the paint. JA to arrange.</i></p>	<p>JA to arrange paint and liaise with M Peake.</p>

10.18.8.16	<p>Parish Plan/OSCR Project</p> <p>a. IB advised that the project now has its own bank account and all funds will be transferred to this account – including monies held by the PCC. The PCC Treasurer is writing to villagers who arrange fund raising events to let them know that any funds they hold must also be transferred to this account.</p> <p>b. The application to the Big Lottery is nearing completion but before submission the current planning consent needs to be renewed. EBP/IB to discuss and EBP to submit application. Any OSCR funds held by the PC after payment of the £770 planning fee will be transferred to the OSCR bank account.</p>	EBP/Clerk
11.18.8.16	<p>WALC and RBC/WCC Fosse Community Forum</p> <p>a. Last meeting of the Forum was 14 July when the focus was on flood defence, while this was interesting the value of attending the meeting was networking opportunities</p> <p>b. Next meeting of the Forum is 21st September at Newton.</p>	
12: 18.8.16	<p>Planning Applications & Appeals.</p> <p>a. The meeting discussed the application at Chestnut Farm to change the use from agricultural to residential. There was no detail to this application so the meeting agreed to write to say to Planning and explain they could make no comment at this stage and would await a more detailed application. But residents would be asked to comply with the village design statement and Planning to ensure safe road access.</p> <p>b. The meeting expressed disappointment that the Village Design Statement is not considered for permitted developments. It was agreed to write to the Secretary of State and express disappointment on this exclusion.</p>	Clerk Clerk
13.18.8.16	<p>Neighbourhood Watch</p> <p>a. Nothing to report.</p>	

<p>14.18.8.16</p>	<p>Financial matters</p> <ul style="list-style-type: none"> a. Councillors noted the latest position and the Clerk advised that based on current spending plans she would expect the year end position to be around £9000. b. The PCC has now requested £100 to contribute to a tree surgeon's cost to remove trees at the back of the cemetery. c. All the financial papers have now been submitted for External Audit and (with prior notice) any financial papers can be viewed by residents on application to the clerk - and residents can raise any concerns with the external auditors. d. Cheques signed at the meeting £8.00 for room hire, £100 for PCC tree surgeon, £90 for play park safety inspection and £156 for WALC annual inspection. 	
<p>15.18.8.16</p>	<p>Correspondence</p> <ul style="list-style-type: none"> a. Two letters from RBC re planning policy initiatives, update on correspondence re Magna Park and a copy of the new Contract between Warwickshire and its authorities and their local councils. These were included in the post folder for circulation. 	<p>All</p>
<p>16.18.8.16</p>	<p>Other items:</p> <ul style="list-style-type: none"> a. Lengthsman – it was agreed that this should be pursued but that the Council would not employ a lengthsman – instead the interested party (Cllr Skidmore) should submit ideas for an annual contract, to cover expected payment, work to be undertaken and hours to be worked. This to be presented at the next meeting. b. Funding policy – it was agreed that EBP should circulate this again and unless councillors have any substantive amendments it would be agreed at next meeting. <i>Any comments to be circulated to all councillors.</i> c. Communications Policy (to include website etc) it was agreed that clerk to make current discussion document more definitive and circulate to all members and then this would be discussed before a future PC meeting. (Initially agreed as September but now likely to be October). 	<p>PS</p> <p>EBP/All</p> <p>Clerk/ then all</p>

	<p>d. IB advised that the Harborough Magna 2000 Group would be continuing but that the PC needs to establish who is now monitoring safety in the playpark. It was agreed that PS should liaise with the Group – through chair Martin Davis or Secretary Pat Gamble. Clerk to write to Group to explain liaison and the PC's desire to help and receive updates from the Group.</p> <p>e. PS repeated his desire to improve the playpark and was given authority to develop ideas and research funding. Clerk to send him details of companies that offer help.</p> <p>f. The new bench purchased for the bus stop on Rugby Road is still not fitted at IB agree to call Cllr Brady (not at the meeting) to see if he can help or at least supply the bracket and then PK to help remove old bench and replace with the new. Meeting agreed that PS could have the old bench, once new bench is in place.</p> <p>g. Meeting agreed to purchase a new notice board to go alongside the Telephone Box. It was agreed to purchase bench CHE 115 at a cost of £550, plus VAT and delivery with the name of the PC to run across the top. Framework to be red, with white lettering. Clerk to order.</p> <p>h. EBP/IB to draft a response to the Police Crime Commissioner's consultation, circulate to all councillors. Clerk to incorporate any comments and submit by August deadline.</p>	<p>PS/Clerk</p> <p>PS/ Clerk</p> <p>IB/ JB/ PS</p> <p>Clerk</p> <p>EBP/IB and Clerk</p>
17.18.8.16	<p>Items for next agenda</p> <ul style="list-style-type: none"> • Lengthsman scheme • Policies on funding and communications • Village improvement project for grant funding • Magna Park redevelopment 	
19.18.8.16	<p>Agreed date of next meetings</p> <p>- Date of next meeting Monday 26 October and following meeting on 24 October 2016.</p>	
	Meeting closed at 8.50pm	

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Ian Bentlett, Chairman

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Date

Chairman's initials: