

**Harborough Magna Parish Council  
Minutes of Parish Council Meeting  
26 September 2016  
Early Birds Nursery School**

**Present**

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Cllr Ian Bentlett (IB)  
Cllr Elizabeth Biggs Poyner (EBP)  
Cllr Julia Antrobus (JA)  
Cllr John Brady (JB)  
Leona Bendall (Clerk), Parish Clerk

Also in attendance was Cllr Tony Gillias of Rugby Borough Council

Parishioners in attendance: Barry Biggs, Lynne Peake

		<b>Action</b>
<b>1.26.9.16</b>	IB welcomed all to the meeting.	
<b>2.26.9.16</b>	Cllr Skidmore had submitted his apologies to the meeting.	
<b>3.26.9.16</b>	<p><b>Update from County and Borough Councillors</b></p> <p><b>a. Cllr Tony Gillias</b> informed the meeting that:</p> <ul style="list-style-type: none"> <li>• RBC has begun its consultation on the Local Plan which runs from 26 Sept until 11 November and he urged all residents and parish councils to read the documents and make comments. This plan will herald a level of change to Rugby and its parishes that has never been seen before: huge volume of new houses (6,500 on the Mast Site alone, plus others in villages and 1,500 near Dunchurch); there are also plans for significant employment sites and a new service station off J1 of the M6.</li> </ul> <p><b>Question to the councillor:</b></p> <ul style="list-style-type: none"> <li>• Councillors Brady and Antrobus expressed their frustration at the planning systems itself and the lack of long term planning from bodies such as the highways authority.</li> </ul>	

Chairman's initials:

4.26.9.16	<p><b>Suspension of standing orders to allow parishioners of Harborough Magna to address the parish council.</b></p> <ul style="list-style-type: none"> <li>Mr Biggs reported that there had been evidence of vandalism in the village including the 'blacking' out of signs and posters and movement of a direction sign (double s bend) in the village. Clerk to report to WCC</li> </ul>	Clerk
5.26.9.16	<p><b>Standing orders were resumed</b></p>	
6.26.9.16	<p><b>Declaration of Interest</b></p> <p>None were made</p>	
7.26.9.16	<p><b>Approval of minutes</b></p> <ul style="list-style-type: none"> <li>The minutes from the meeting held on 18 August 2016 were approved.</li> </ul>	
8.26.9.16	<p><b>Matters arising from the minutes</b></p> <p>Refurbishment of Phone Box</p> <ul style="list-style-type: none"> <li>There has been discussion with volunteers to refurbish the box and approval was given to purchase a 'repair kit' for £119+ VAT that together with a specialist kit for the windows would allow work to begin. Further discussion would be held with volunteers but approval was given to go ahead with the work.</li> </ul> <p>Triangle at corner of Back Lane and Easenhall road</p> <ul style="list-style-type: none"> <li>Clerk to report problems of damaged signage again to WCC</li> </ul> <p>Grass cutting by RBC contractor</p> <ul style="list-style-type: none"> <li>Clerk has reported problems again to RBC and while these were addressed this time the PC was informed that in the future (2018/19?) RBC may expect the parish to fund and arrange their own cutting service.</li> </ul> <p>Response from HM2000 Group</p> <ul style="list-style-type: none"> <li>Due to illness the HM2000 Group can no longer undertake the required monitoring or minor repairs to the playpark as identified in the Annual Safety report. PC will need to decide how this will be taken forward in the</li> </ul>	<p>IB/JA/Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>All</p>

	<p>future. Clerk to circulate latest Safety Inspection Report for all councillors can see what is required.</p> <p><b>Funding Policy</b></p> <ul style="list-style-type: none"> <li>The PC <b>funding</b> policy for requests for funding for village events etc was approved. EBP to send final draft to clerk for incorporation with the PC's Standing Orders.</li> </ul> <p><b>Communication Policy</b></p> <ul style="list-style-type: none"> <li>Clerk to recirculate latest draft and this to be considered by all councillors and comments to clerk – and the policy to be finalised at a meeting ahead of the next PC on 17 October.</li> </ul> <p><b>Bench by bus stop on Rugby Road</b></p> <ul style="list-style-type: none"> <li>This has been installed and HM 2000 Group to be asked if they would like the original plaques to be fixed to the bench.</li> </ul>	<p>EBP/Clerk</p> <p>All/Clerk</p> <p>JA</p>
<p><b>9.26.9.16</b></p>	<p><b>New Village Issues</b></p> <p>a. JA reported that the bench by the bus stop in the centre of the village was damaged and needed repair. IB and BB volunteered to repair.</p> <p>b. Hazardous tree by the Granary (opposite the bus stop) has been lopped by WCC but the tree with overhanging branches opposite the Old Village Hall had not been addressed. It was not clear if this was a WCC tree or on the farm land belonging to the Clarke Family. It was agreed that Clerk to clarify ownership and if it was not a WCC tree EBP or IB would talk informally to Mr Clarke about the need to lop the tree.</p> <p><i>Post meeting note: :WCC have confirmed that the tree is on farm land so IB will speak to Mr Clarke.</i></p>	<p><b>IB</b></p> <p><b>Clerk</b></p> <p><b>IB</b></p>
<p><b>10.26.9.16</b></p>	<p><b>Parish Plan/OSCR Project</b></p> <p>a. The application to the Big Lottery is nearing completion after considerable work by EBP/BB and IB and that the application to renew the current planning consent has been submitted. However the original quote of £770 for this work has now almost doubled and EBP will query costs with the architect.</p> <p>b. The application includes information on the funds raised and pledged by the village bodies – and the <b>OSCR</b></p>	<p><b>EBP/Clerk</b></p>

	<p><b>committee</b> is endeavouring to ensure that all fund raising by individuals in the villages is now lodged in the project bank account.</p>	
<b>11.26.9.16</b>	<p><b>RBC/WCC Fosse Community Forum and Walc update</b></p> <p><b>a.</b> IB, EBP and Cllr Gillias commended the last meeting held on 21 September for the quality and usefulness of information provided to attendees including lots of detail on the Mast Site, now to be known as Houlton Village.</p> <p><b>b.</b> <b>Police representative admitted that they have not found a suitable parking place for a speed camera</b> in Montilo Lane – agreed that the PC will continue to chase this to ensure that a weight limit is put in place for this road to reduce HGV usage.</p> <p><b>c.</b> No WALC meetings</p>	<b>IB</b>
<b>12.26.9.16</b>	<p><b>Planning Applications &amp; Appeals.</b></p> <p><b>a.</b> No new applications received.</p> <p><b>b.</b> The meeting expressed a commitment to respond to the consultation on the Local Plan</p>	<b>All</b>
<b>13.26.9.16</b>	<p><b>Neighbourhood Watch</b></p> <p><b>a.</b> JB reported about significant and increasing episodes of fly tipping, particularly around Cathiron Lane. This has been reported to RBC who acknowledge problems but decline to act when the tipping is on private land. It was agreed that the PC would ask RBC to install a camera in Cathiron Lane to monitor the problem.</p> <p>JB to advise clerk where best to position the camera and then the clerk will report to RBC.</p> <p><b>b.</b> Other reported problems include locks stolen from gates and a stolen dog (later recovered).</p>	JB/Clerk
<b>14.26.9.16</b>	<p><b>Financial matters</b></p> <p><b>a.</b> Councillors noted the latest strong position and the Clerk advised that based on current spending plans she would expect the year end position to be around £8300 – but this would improve if grant funding received.</p> <p><b>b.</b> The half year financial statement was approved.</p>	

	<p>c. Cheques signed at the meeting £8.00 for room hire, £1066.60 for the annual insurance policy, £627 for clerk's salary and HMRC (including one off back pay to April 2016)</p> <p>d. Clerk advised that the new notice board had been ordered and payment was on delivery.</p> <p>e. It was agreed that the Clerk should respond to the consultation and object to the possible imposition of a referendum on ALL parish councils who need to raise their precept by more than 2%.</p>	<b>Clerk</b>
<b>15.26.9.16</b>	<p><b>Correspondence</b></p> <p>a. An email from Mrs Read requesting that the PC should clarify who will remove the unauthorised 'reserved parking signs' at Primrose Court. The meeting agree that it not could take any further action and that Mrs Read should be directed to Rugby's Housing department for help.</p>	<b>Clerk</b>
<b>16.26.9.16</b>	<p><b>Other items:</b></p> <p>a. Lengthsman – as Cllr Skidmore was unable to attend this meeting this was deferred to the next meeting. In the meantime the clerk was asked to clarify the insurance position and if necessary get a quotation to ensure the Council has no/limited financial liability for Lengthsman action.</p> <p>b. Grant funding of small projects – clerk to put forward grant application for refurbishment of Telephone Box and the new Notice Board.</p> <p>c. IB recommended that a meeting be held to look at the future of the parish council – including possible expansion of the council, that would assist with its increasing roles and responsibilities passed on from RBC and WCC and the need for succession planning.</p>	<p><b>PS</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>IB to arrange – all to attend.</b></p>
<b>17.26.9.16</b>	<p><b>Items for next agenda</b></p> <ul style="list-style-type: none"> <li>• Lengthsman scheme</li> <li>• Magna Park redevelopment – follow up on weight limit for Montilo Lane and feedback from PC's first attendance at the consultative group meeting to be held on 4 October 2016.</li> </ul>	<b>IB/EBP</b>

<b>18.26.9.16</b>	<b>Agreed date of next meetings</b>  - Date of next meeting Monday 17 October and following meeting on Thursday 8 December 2016.	
	<b>Meeting closed at 8.55pm</b>	

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**Ian Bentlett, Chairman**

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**Date**

Chairman's initials: