

**Harborough Magna Parish Council
Minutes of Parish Council Meeting
17 October 2016
Early Birds Nursery School**

These minutes were approved at the Meeting of the Parish Council on Thursday 8 December 2016

Page | 1

Present

Cllr Ian Bentlett (IB)
Cllr Elizabeth Biggs Poyner (EBP)
Cllr Julia Antrobus (JA)
Cllr John Brady (JB)
Paul Skidmore (PS)
Leona Bendall (Clerk), Parish Cler

Parishioners in attendance: Barry Biggs, Fiona McMahan

		Action
1.17.10.16	IB welcomed all to the meeting.	
2.17.10.16	Apologies for absence Cllr Gillias and Cllr Morris Jones had submitted their apologies.	
3.17.10.16	Update from County and Borough Councillors None received.	
4.17.10.16	Suspension of standing orders to allow parishioners of Harborough Magna to address the parish council. Nothing raised	
5.17.10.16	Standing orders were resumed	
6.17.10.16	Declaration of Interest None were made	
7.17.10.16	Approval of minutes <ul style="list-style-type: none"> • The minutes from the meeting held on 26 September 2016 were approved. 	
8.17.10.16	Matters arising from the minutes Refurbishment of Phone Box <ul style="list-style-type: none"> • The paint kit has been bought and is held by JA. IB confirmed that he had spoken to a volunteer who was 	

Chairman's initials:

	<p>willing to undertake the work. IB to liaise between volunteer and JA</p> <p>Triangle at corner of Back Lane and Easenhall road</p> <ul style="list-style-type: none"> • Clerk has reported problems of damaged signage again to WCC who have now issued a notice to Severn Trent to reinstate the grass area and reposition the direction sign. The paint over the village only part of the sign has been cleaned. <p>Communication Policy</p> <ul style="list-style-type: none"> • Had been circulated to all councillors and was now approved and is to become part of the Council's Model Standing Orders. <p>Overhanging tree</p> <ul style="list-style-type: none"> • IB has not yet spoken to Mr Clark about the need to lop the broken branches. If he does not want or is unable to lop then, then WCC will undertake the work and charge Mr Clarke for their costs. IB to pursue <p>Fly tipping in Back Lane and around village</p> <ul style="list-style-type: none"> • JB cannot think of a suitable place for the large piece of kit necessary for the Council to install a camera to catch the tippers. Clerk to ask RBC if they are willing to visit trouble sites with JB to identify suitable sites. <p>Grant Application</p> <ul style="list-style-type: none"> • Clerk has submitted an application for the paint etc. to repair the phone box and for a new notice board. <p>Magna Park Consultation Group run by ID Gazeley</p> <ul style="list-style-type: none"> • IB reported on the meeting that was useful, although Harborough District Council did not attend. It was agreed that representation should be made at all meetings and in the meantime the village should actively pursue a weight limit for Montilo Lane. Clerk to seek advice on how to achieve this from WCC/Police. Next meeting of Group is 4 Feb 2017 – volunteer needed to attend as IB will be away. <p>Clerk to chase for minutes from this meeting and circulate when available.</p>	<p>IB/JA</p> <p>Clerk</p> <p>Clerk</p> <p>IB</p> <p>Clerk/JB</p> <p>Clerk</p> <p>AI</p>
<p>9.17.10.16</p>	<p>New Village Issues</p> <p>a. There is a cone covering a damaged manhole cover in the road opposite the BT box in Pailton Road and Clerk to report.</p>	<p>Clerk</p>

10.17.10.16	<p>Parish Plan/OSCR Project</p> <p>a. The application to the Big Lottery is at the review stage after considerable work by EBP/BB and IB and the application to renew the current planning consent has been submitted.</p>	IB/EBP
11.17.10.16	<p>RBC/WCC Fosse Community Forum and Walc update</p> <p>a. Nothing to report – date of next Fosse Forum has not yet been published. Clerk to circulate date to all when available as it is important that the village is represented.</p> <p>b. No WALC meetings</p>	Clerk
12.17.10.16	<p>Planning Applications & Appeals.</p> <p>a. No new applications received and the village has yet to submit a representation on the Local Plan. Consultation ends 17 November.</p>	All
13.17.10.16	<p>Neighbourhood Watch</p> <p>a. Nothing to report.</p>	
14.17.10.16	<p>Financial matters</p> <p>a. Councillors noted the latest strong position and the Clerk advised that based on current spending plans she would expect the year end position to be more than £8500 – but this would improve if grant funding is received.</p> <p>b. Cheques signed at the meeting: £8.00 for room hire, £770 for the renewal of the Planning Permission for the OSCR project, £132 for the BT refurb kit, and £45 for planning training for EBP and PS.</p> <p>c. The external audit has been completed and there were no issues – Clerk now to complete the publication notices under the Transparency Rules.</p>	Clerk
15.17.10.16	<p>Correspondence</p> <p>a. The annual notice of gritting routes from WCC had been received, including mention of a volunteer Snow Warden scheme. Clerk to get more details on the scheme and circulate to all.</p>	Clerk

16.17.10.16	<p>Other items:</p> <p>a. Lengthsman</p> <p>The meeting discussed an outline of the role and fees prepared by Cllr Skidmore on the basis that he would be willing to take this forward, together with equipment needed/storage etc.</p> <p>The Council is keen to take this forward as it would make a real improvement to the village environment. However, they were clear that they would do this in a way that ensured good governance was maintained. In the first instance the Clerk to draft a Scope of Works sheet that all councillors could review/amend. To be discussed further at the next meeting – as PS has a declared interest in this project he must leave the room when this is discussed.</p> <p>b. It was agreed to ask RBC to undertake a Community Governance Review to increase the number of councillors because of the increased workload.</p> <p>c. Playpark equipment - JB agreed to look at the equipment within the next week and see if he could replace missing bolts and at this time he will also undertake a monthly monitoring report – based on safety inspection format This to become part of of Lengthsman role going forward.</p>	<p>Clerk</p> <p>Clerk</p> <p>JB</p>
17.17.10.16	<p>Items for next agenda</p> <ul style="list-style-type: none"> • Lengthsman scheme • Magna Park redevelopment • Monitoring of playpark equipment 	
18.17.10.16	<p>Agreed date of next meetings</p> <p>- Date of next meeting Thursday 8 December 2016.</p>	
	<p>Meeting closed at 8.31pm</p>	

.....
Ian Bentlett, Chairman

.....
Date

Chairman's initials: